



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 88TH AIR BASE WING (AFMC)
WRIGHT-PATTERSON AIR FORCE BASE OHIO**

15 May 2025

MEMORANDUM FOR ALL TRAINING FOCAL POINTS

FROM: 88 FSS/FSDE
Wright-Patterson Education and Training
2130 Fifth Street, Area B, Building 50
WPAFB, OH 45433

SUBJECT: TFP-25- 93, Chief Master Sergeant William J. Griffith Memorial and Wright-Patterson Educational Outreach Scholarships

1. The Education and Training Section is pleased to announce Wright-Patterson Chiefs' Group is accepting applications for Chief Master Sergeant William J. Griffith Memorial and Wright-Patterson Educational Outreach Scholarships.

2. **SCHOLARSHIP INFORMATION:** The Wright-Patterson Chiefs' Group has started accepting applications for their annual Scholarship Program. The Chiefs' Group and the WP Educational Outreach provide scholarships each year for enlisted active duty, Reserve, Guard, or retired members or their family member assigned to or serviced by Wright-Patterson AFB. The four categories are:

- (1)___ Unmarried dependent of an E-9 (CMSgt or equivalent) Active Duty, Reserve, Guard, or Retired (One x \$500)
- (2)___ Unmarried dependent of an E-8 (SMSgt or equivalent and below) Active Duty, Reserve, Guard, or Retired (One x \$500)
- (3)___ Active Duty, Reserve, or Guard enlisted member, all grades (One x \$500)
- (4)___ Open (any applicant categories 1-3) (Three x \$250)

a. A copy of the application package is attached to provide to guidance counselors at local high schools and colleges and to all unit First Sergeants and Chiefs. Completed applications must be received by 13 June 2025 and should be emailed to CMSgt Tricia Adolphues at tricia.adolphues.1@us.af.mil.

3. **POINT OF CONTACT:** For more information, please contact CMSgt Tricia Adolphues at (937) 522-6303 or (478) 213-2644.

//SIGNED//
MARGARET HEARD-MCCURDY
Chief, Workforce Development
88 Force Support Squadron, FSDE

Strength Through Support



Wright-Patterson Chiefs' Group
CMSgt William J. Griffith Memorial Scholarship
And
Wright-Patterson Educational Outreach Scholarship

APPLICATION FOR SCHOLARSHIP AWARD FOR 2025/2026 SCHOOL YEAR

ELIGIBILITY: The Wright-Patterson Chiefs' Group and the WPAFB Educational Outreach have established annual academic/technical college scholarships (\$500 for first three categories; \$250 for the fourth category) for unmarried dependents of Active Duty, Reserve, Guard, or Retired enlisted members and Active Duty, Reserve, Guard enlisted members who are attached or assigned to Wright-Patterson AFB. The applicant must be enrolled in or selected to attend a two- or four-year college or university. We must be able to verify your eligibility. The three scholarship categories are shown below. Please place a check in front of the category you are applying for.

- (1)____ Unmarried dependent of an E-9 (CMSgt or equivalent) Active Duty, Reserve, Guard, or Retired (One x \$500)
- (2)____ Unmarried dependent of an E-8 (SMSgt or equivalent and below) Active Duty, Reserve, Guard, or Retired (One x \$500)
- (3)____ Active Duty, Reserve, or Guard enlisted member, all grades (One x \$500)
- (4)____ Open (any applicant categories 1-3) (Three x \$250)

APPLICATION REQUIREMENTS: Your application must contain ALL of the following:

- 1. This Form, Completed Application Form, Applicant's Letter of Agreement, and Guidance Counselor's/Registrar's Verification Form.
- 2. Completed essay on, **“How will you use your education to better your community and/or improve your environment?”** Typed with one-inch margins, 12-point font, Times New Roman and a maximum of one page, single spaced. **NOTE:** One title line; with one space between title and body.
- 3. A scholarship reference statement (attached) from a school official. No more than four additional statements may be submitted from other academic school officials, such as department head, teacher, coach, or principal: or a manager, supervisor, or equivalent.
- 4. Optional supporting documents may be submitted relating to extracurricular activities, community involvement, and high school and college awards.

Your completed application (PDF) and supporting documents must be received by the Wright-Patterson Chiefs' Group, by 13 June 2025 via email to tricia.adolphues.1@us.af.mil.



Wright-Patterson Chiefs' Group
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PRESENTATION: The President of the Chiefs' Group will send a formal announcement to the selected applicants. Additionally, the applicants should be available for formal presentation of the award at the WPAFB/USO on 1 August 2025 at 1600.

APPLICATION FOR 2025/2026 SCHOOL YEAR (All areas MUST be completed)

NAME _____ RANK (AD ONLY) _____

MAILING ADDRESS _____ HOME PHONE _____
_____ ZIP CODE _____

SPONSOR'S NAME _____ SPONSOR'S RANK _____

SPONSOR'S UNIT _____ SPONSOR'S DUTY PHONE _____

SPONSOR'S DUTY STATION _____

TOTAL MILITARY SERVICE DATE _____

(Retiree, attach copy of DD Form 214)

DATE GRADUATED FROM HIGH SCHOOL _____

NAME AND ADDRESS OF HIGH SCHOOL _____

NAME AND ADDRESS OF COLLEGE ENROLLED WITH (Tuition Office)

ARE YOU NOW OR DO YOU PLAN TO ENROLL IN A ROTC PROGRAM?

Yes ___ No ___

FOR ACTIVE DUTY AND RESERVE/GUARD CATEGORY: Completion dates for Airman Leadership School, NCO Academy, and/or Senior NCO Academy:

Signature of Applicant

Date



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APPLICANT'S LETTER OF AGREEMENT

I, _____ understand that,
(FIRST, MIDDLE, LAST NAME)

1. Granting this scholarship will be based solely on information provided in this package.
2. I am not eligible to receive the scholarship award if I attend a service academy, ROTC, or receive a full tuition scholarship.
3. If I am awarded a scholarship, the scholarship money will be accompanied by a letter stating that the money is to be used for payment of tuition, room and board (dormitory), books or other academic fees. Any residual amount is to be applied to the next period of enrollment or refunded to the Chiefs' Group.
4. If, for any reason, I do not attend school, it is my responsibility to notify the Chiefs' Group so that any remaining scholarship money is properly refunded.
5. I certify that the information in this package is true and accurate to the best of my knowledge.

APPLICANT'S SIGNATURE _____

PARENT/GUARDIAN/SPONSOR SIGNATURE _____

DATE _____



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VERIFICATION FORM

STUDENT, PLEASE HAVE YOUR GUIDANCE COUNSELOR/REGISTRAR COMPLETE THIS FORM.

Counselor/Registrar: Please return this form to the applicant.

I certify that at the end of the _____ semester, 202 _____

(Name of Student)

had an overall grade point average of _____ on a four-point scale.

Counselor/Registrar name: _____

(Please print or Type)

School Name: _____

School Phone Number: _____

Signature of verifying agent: _____

Date: _____



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CONFIDENTIAL SCHOLARSHIP REFERENCE

To the Applicant: The Privacy Act of 1974 gives you the right to read this reference or to waive that right. Indicate your choice and sign below.

_____ Confidential (Restricted to members of the selection committee)

_____ Nonconfidential (I wish to read the reference)

(Signature of Applicant)

(Date)

To the Guidance Counselor or Person Providing Reference:

For: _____ Phone Number: _____
(Name of Applicant - please type or print)

From: _____
(Name of person providing reference)

In the space provided below or on a sheet of paper attached to this form, please feel free to tell us anything special about this student that would help us determine why this individual deserves a scholarship. Feel free to include reference to the student's academic ability, leadership, your knowledge of their future goals, or any other information you feel would distinguish this student from his or her peers. When finished, please return this form to the applicant. If the applicant has indicated he or she wishes to restrict access, please return this form by 13 June 2025 via email to tricia.adolphues.1@us.af.mil.

Signature

Date

Department/School or College

Position

DEADLINE DATE: June 13 2025